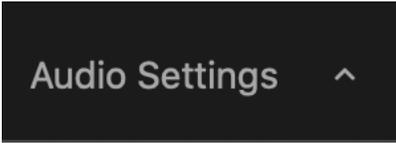
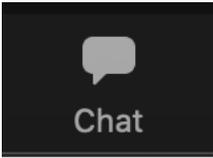
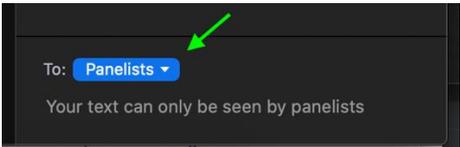
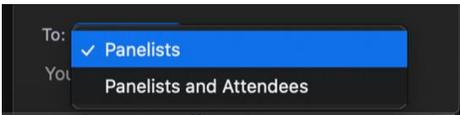
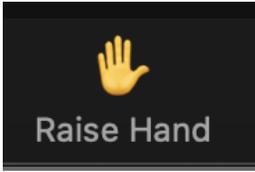
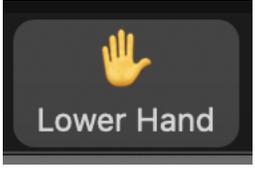
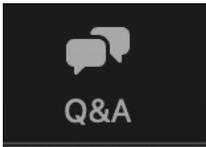
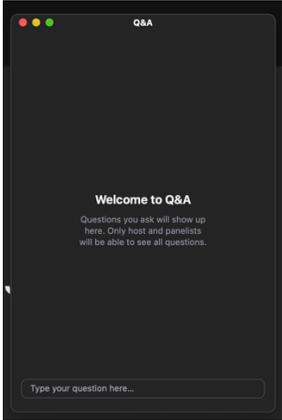
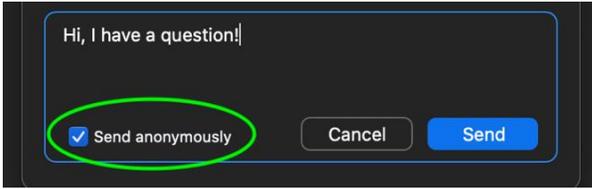
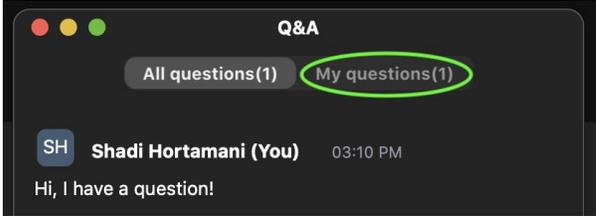
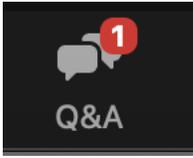
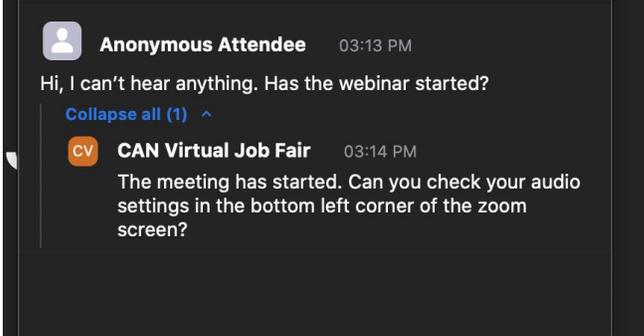
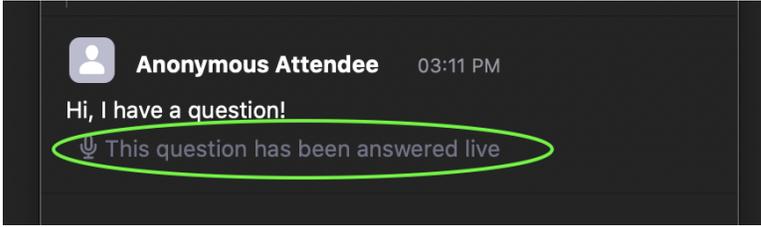


## A Zoom Webinar How-to Guide: For Computer Users

<p><b>1.</b></p>	<p>Click on the meeting invite link sent to you by the CAN team.</p>	
<p><b>2.</b></p>	<p>If you have never used Zoom before you will need to click “Download and run Zoom.” If you have already downloaded Zoom then click “Open Zoom.”</p>	
<p><b>3.</b></p>	<p>You will be asked for a password. You can find the meeting password in the meeting invite.</p>	
<p><b>4.</b></p>	<p>Unlike Zoom meetings, you will not have the option to mute/unmute yourself. If you cannot hear the speakers, then click “Audio Settings” and select an audio output device.</p>	
<p><b>5.</b></p>	<p>You can type in the chat box if you need to send a message. The button is at the bottom of your screen.</p> <p>You can choose which group to send your message to by clicking the blue box next to “To” in the chat box.</p>	  

<p>6.</p>	<p>You can raise your hand using the button at the bottom of your screen.</p> <p>Make sure to lower your hand once you have been helped.</p>	 
<p>7.</p>	<p>If you have question you can click the “Q&amp;A” button at the bottom of your screen.</p> <p>Type your question in the box and then:</p> <ul style="list-style-type: none"> <li>- If you would like everyone to see your name on the question, click “Send.”</li> <li>- If you would like to send your question anonymously, check “Send anonymously” before hitting “Send.”</li> </ul>	  
<p>8.</p>	<p>To see if your question has been answered, you can navigate to the “My questions” tab.</p>	

<p>9.</p>	<p>When new questions are submitted or when your question is answered you will receive a notification.</p> <p>You can see the answer to each question directly underneath it.</p> <p>Questions may also be answered live, where the speaker will explain the answer verbally instead of typing the answer.</p>	  
<p>10.</p>	<p>When meeting is all over, you can click "Leave Meeting."</p>	